



Environment and Community Panel

Agenda

Tuesday, 4th April, 2023
at 4.30 pm

in the

**Council Chamber, Town Hall, Saturday
Market Place, King's Lynn and available
for the public to view on [WestNorfolkBC on
You Tube](#)**



King's Court, Chapel Street, King's Lynn, Norfolk, PE30 1EX
Telephone: 01553 616200

Friday 24th March 2023

Dear Member

Environment and Community Panel

You are invited to attend a meeting of the above-mentioned Panel which will be held on **Tuesday, 4th April, 2023 at 4.30 pm** in the **Council Chamber, Town Hall, Saturday Market Place, King's Lynn PE30 5DQ** to discuss the business shown below.

Yours sincerely

Chief Executive

AGENDA

1. Apologies for absence

To receive any apologies for absence.

2. Minutes (Pages 6 - 10)

To approve the minutes of the previous meeting.

3. Declarations of interest

Please indicate if there are any interests which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the Member should withdraw from the room whilst the matter is discussed.

Those declarations apply to all Members present, whether the Member is part of the meeting, attending to speak as a local Member on an item or simply observing the meeting from the public seating area.

4. Urgent Business

To consider any business which, by reason of special circumstances, the Chair proposed to accept as urgent under Section 100(b)(4)(b) of the Local Government Act, 1972.

5. Members Present Pursuant to Standing Order 34

Members wishing to speak pursuant to Standing Order 34 should inform the Chair of their intention to do so and what items they wish to be heard before a decision on that item is taken.

6. Chair's Correspondence

If any.

7. Update from the Borough Council's Representative on King's Lynn Football Club (Page 11)

To receive an update on the work of the Outside Body.

8. Request from the Climate Change Informal Working Group - Panel to consider the Advantages and Disadvantages of being part of the Norfolk Climate Change Partnership and the consequences of withdrawal (Pages 12 - 17)

To consider the report which has been prepared following a request from the Climate Change Informal Working Group.

9. Work Programme and Forward Decision List (Pages 18 - 25)

10. Date of the next meeting

To note that the next meeting of the Environment and Community Panel is scheduled to take place on 6th June 2023 at 4.30pm in the Town Hall.

11. Exclusion of Press and Public

To consider passing the following resolution:

“That under Section 100(A)(4) of the Local Government Act, 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraphs 1, 2 or 3 of Part 1 of Schedule 12A to the Act”.

12. EXEMPT - Cabinet Report - Car Parking Operations (Pages 26 - 36)

To consider the report and make any appropriate recommendations to Cabinet.

To:

Environment and Community Panel: C Bower (Vice-Chair), A Bubb, A Bullen, S Collop, M de Whalley, I Devereux, G Hipperson, J Kirk, T Parish, C Sampson (Chair) and M Wilkinson

Members of the Corporate Performance Panel for Agenda Item 12

Portfolio Holders:

Councillor Dark – Leader of the Council

Councillor Kunes – Portfolio Holder for Environment

Officers:

Martin Chisholm – Assistant Director

Ged Greaves – Senior Policy and Performance Officer

By Invitation: The Borough Council's representative on King's Lynn Football Club.

BOROUGH COUNCIL OF KING'S LYNN & WEST NORFOLK

ENVIRONMENT AND COMMUNITY PANEL

Minutes from the Meeting of the Environment and Community Panel held on Tuesday, 21st February, 2023 at 4.30 pm in the Council Chamber, Town Hall, Saturday Market Place, King's Lynn PE30 5DQ

PRESENT: Councillors C Sampson (Chair), C Bower, A Bubbs, A Bullen, S Collop, M de Whalley and T Parish.

PRESENT UNDER STANDING ORDER 34: Councillors I Devereux (on Zoom) and A Kemp.

PORTFOLIO HOLDER:

Councillor P Kunes – Portfolio Holder for Environment and Climate Change.

OFFICERS:

Martin Chisholm – Assistant Director

BY INVITATION:

Andrew Newton – Ely Drainage Boards

Phil Hulme – Environment Agency

Anne-Marie Quibell – Environment Agency

EC62: APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Kirk and Wilkinson.

EC62: APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Devereux, Kirk and Wilkinson.

EC63: MINUTES

RESOLVED: The Minutes from the previous meeting were agreed as a correct record and signed by the Chair.

EC64: DECLARATIONS OF INTEREST

[Click here to view the recording of this item on You Tube.](#)

Councillors Devereux, Kunes and Sampson declared interests in item EC68: Update from Ely Drainage Boards as Internal Drainage Board Members.

Councillor Devereux declared an interest in EC69: Roadmap for the National Flood and Coastal Erosion Risk Management Strategy for England as a Member of the Regional Flood and Coastal Committee.

EC65: **URGENT BUSINESS**

There was none.

EC66: **MEMBERS PRESENT PURSUANT TO STANDING ORDER 34**

Councillor Kemp.

EC67: **CHAIR'S CORRESPONDENCE**

[Click here to view the recording of this item on You Tube.](#)

The Chair informed the Panel that he had received correspondence from Friends of Horsey Seals who had produced some posters which could be distributed as appropriate.

EC68: **UPDATE FROM ELY DRAINAGE BOARDS**

[Click here to view the recording of this item on You Tube.](#)

Andrew Newton from Ely Drainage Boards provided the Panel with an update. A copy of the presentation is attached.

The Chair thanked Andrew Newton for the update and invited questions and comments from the Panel, as summarised below.

In response to a question from the Chair, Andrew Newton explained that the equipment used to keep waterways clear was expensive, therefore it was important to have funds available for replacements and repairs. Costs of equipment were also increasing, an excavator could cost between £160,000 and £250,000, and the Pumping Station at Downham Market and Stow had cost £2 million.

Councillor de Whalley referred to wetland improvements and asked what the challenges were, whilst acknowledging the benefits such as carbon sequestration and biodiversity. Andrew Newton explained that it was a challenge in that rewetting had to take place over a large scale area and could not be done field by field. The balance of what was needed was also a challenge and decisions needed to be made on whether to store or release water.

In response to a question from Councillor de Whalley it was explained that pumping stations were designed for a certain capacity and there could be issues if the systems could not cope, especially the older stations.

In response to a question from Councillor Devereux, Andrew Newton confirmed that he did work with the Environment Agency.

Councillor Bullen asked if the Drainage Board had taken on any Apprentices and if they had any issues with recruitment. Andrew Newton explained that succession planning was being looked at and he was looking into an Apprentice, but the offices were in a remote location unserved by public transport. He explained that some new enthusiastic members of staff had been employed and were being trained up as required.

In response to a question from Councillor Bullen, it was confirmed that the Fens were shrinking and the challenge was that people who were unaffected by floods did not often appreciate the importance of the Internal Drainage Board networks to protect inland areas.

In response to a question from Councillor Bower regarding environmentally friendly sources of power, Andrew Newton explained that the electric used was on a green tariff, but unfortunately wind and solar power would not be enough to power the stations and often the sites were not big enough to house PV panels. Opportunities were being looked at for the future, such as Hydrogen.

Councillor Bower asked about contaminates in the water and Andrew Newton explained that this was not within the remit of the Internal Drainage Board, however it was an issue if water was being used for irrigation and the Internal Drainage Board worked with the Environment Agency as required. Councillor Parish asked if any monitoring was carried out and Andrew Newton explained that it wasn't but the Internal Drainage Board were reactive to any issues with contamination and could shut off pumps as required.

Councillor Bubb asked about the Reservoirs proposed for Ely and Andrew Newton confirmed that they were outside of Ely Drainage Boards remit.

RESOLVED: The Panel noted the update.

EC69: **ROADMAP FOR THE NATIONAL FLOOD AND COASTAL EROSION RISK MANAGEMENT STRATEGY FOR ENGLAND**

[Click here to view the recording of this item on You Tube.](#)

Representatives from Environment Agency provided the Panel with an update, as attached.

The Chair thanked officers for the update and invited questions and comments from the Panel, as summarised below.

The Chair was pleased to see that integration had been included in the Strategy as there were so many organisations involved in water management and it was important that there was co-ordination to avoid duplication.

Councillor Bullen referred to the 1953 floods and asked what would happen if these levels were reached today. It was explained that there were no warning systems in place back then. There was also better technology available for forecasting and monitoring and better evacuation plans in place. It was explained that the levels in 2013 had been higher than 1953, but better defences and systems were in place. Councillor Devereux explained that additional warning systems, such as live alerts to phones, were also being looked at.

Councillor Kemp addressed the Panel under Standing Order 34. She referred to flood risk areas in King's Lynn, particularly South Quay and Hardings Way. She asked officers from the Environment Agency for their view on development on flood zones and referred to the Local Plan examination. Phil Hulme from the Environment Agency explained that this would be a matter for her colleagues in the Planning Department at the Environment Agency to comment on and they could perhaps attend a future meeting of the Panel to provide information. In response to a further question from Councillor Kemp, it was explained that the Environment Agency supplied, on their website, a list of insurers who specialised in flood risk areas.

Councillor de Whalley commented that it would be good for the Local Plan Task Group to receive information from the Environment Agency Planning Department.

Councillor de Whalley referred to sea level rises and that the current status of SMP4 was to hold the line. He asked if managed retreat should now be looked at. Phil Hulme explained that all policy options would be looked at going forward.

Councillor Devereux referred to the Wash East Coast Management Strategy Stakeholder Forum which met to keep Stakeholders and Elected Members up to date on the Shoreline Management Plans and he explained that nationally, all Shoreline Management Plans had been reviewed and would be uploaded onto a central system which would be made available on the internet.

The Chair commented that it was important to get information on the Strategy out to Parishes and communities and suggested that a flyer could be included in the Annual Council Tax Bills.

RESOLVED: The Panel noted the update.

EC70: **WORK PROGRAMME AND CABINET FORWARD DECISION LIST**

Councillor Bubb informed the Panel that the Climate Change Informal Working Group had recently met and would like an item to be considered at the next Environment and Community Panel on the advantages and disadvantages of being part of the Norfolk Climate Change Partnership and what would be the consequences should the Council leave the Partnership. The Chair agreed that this could be added to the Agenda for the next meeting.

RESOLVED: The Panel's Work Programme and Cabinet Forward Decisions List was noted.

EC71: **DATE OF THE NEXT MEETING**

The next meeting of the Environment and Community Panel was scheduled to take place on 4th April 2023 at 4.30pm in the Town Hall, Saturday Market Place, King's Lynn.

The meeting closed at 6.15 pm

POLICY REVIEW AND DEVELOPMENT PANEL REPORT

REPORT TO:	Environment and Community Panel		
DATE:	4 th April 2023		
TITLE:	Update from the Borough Council's Representative on King's Lynn Football Club		
TYPE OF REPORT:	Outside Bodies Update		
PORTFOLIO(S):	Leader of the Council		
OPEN/EXEMPT	Open	WILL BE SUBJECT TO A FUTURE CABINET REPORT:	No

REPORT SUMMARY/COVER PAGE

PURPOSE OF REPORT/SUMMARY:
<p>For the Panel to receive an update from the Borough Council's representative appointed to King's Lynn Football Club.</p> <p>The Panel nominate a representative to serve as the Borough Council's representative on King's Lynn Football Club. The current representative is Mr Paul Bland.</p>
RECOMMENDATIONS:
<p>To consider the report and make any appropriate recommendations.</p>
REASONS FOR RECOMMENDATIONS:
<p>To scrutinise the work of the Outside Body.</p>

POLICY REVIEW AND DEVELOPMENT PANEL REPORT

REPORT TO:	Environment and Community Panel		
DATE:	4 April 2023		
TITLE:	Norfolk Climate Change Partnership		
TYPE OF REPORT:	Monitoring		
PORTFOLIO(S):	Environment		
REPORT AUTHOR:	Ged Greaves, Corporate Performance Manager Additional consultee - Lorraine Gore, Chief Executive		
OPEN/EXEMPT	Open	WILL BE SUBJECT TO A FUTURE CABINET REPORT:	No

REPORT SUMMARY/COVER PAGE

PURPOSE OF REPORT/SUMMARY:
The Climate Change Informal Working Group requested that a report be prepared regarding membership of the Norfolk Climate Change Partnership (NCCP). The report highlights the background to the partnership and the advantages and disadvantages of membership and the potential consequences of withdrawing.
KEY ISSUES:
The report provides an overview of the partnership. Advantages and disadvantages of membership are referred to and the potential consequences of withdrawing.
OPTIONS CONSIDERED:
Not applicable as this is a monitoring report.
RECOMMENDATIONS:
That BCKLWN continue to remain an active member of the NCCP.
REASONS FOR RECOMMENDATIONS:
The report considers the request from the Climate Change Informal Working Group and outlines the benefits and advantages from continued membership of the Norfolk Climate Change Partnership.

1. Introduction

- 1.1 The Norfolk Climate Change Partnership (NCCP) was established on 6 Jan 2020 and reports to the Norfolk Chief Executives and Norfolk Leaders. The aim of the partnership is *“to help develop Norfolk into an exemplar in tackling climate change and protecting and enhancing its natural environment.*

The NCCP will share knowledge and practises, regarding how local authorities can respond to climate change, as well as how the NCCP can influence climate change in Norfolk as a whole.

The NCCP has a shared interest in supporting Norfolk's authorities, communities, public, voluntary and community organisations, businesses and residents to reduce their carbon emissions, realise economic benefits of reducing utilities consumption and adapt to and mitigate against the future impacts of climate change."

- 1.2 The aim alludes to a collective responsibility to tackle climate change. When considering the Notice of Motion (3/21) and declaration of a climate emergency, a key rationale was the need to "magnify the global message of the need for action to local residents, businesses and partners in West Norfolk and signal our strong commitment to help them make positive changes".
- 1.3 The partnership initially included officer representatives from the Borough Council of King's Lynn & West Norfolk, North Norfolk District Council, Broadland District Council, South Norfolk Council, Great Yarmouth Borough Council, Norwich City Council, Norfolk County Council, the Broads Authority, New Anglia Local Enterprise Partnership and Norfolk Strategic Planning Framework Member Forum.
- 1.4 Membership was later expanded to include the Tyndall Centre (University of East Anglia), East of England Local Government Association and the Great South Eastern Net Zero Hub.
- 1.5 A portfolio holders group of elected members was later formed on 28 February 2022 to provide political oversight and direction to the partnership.
- 1.6 The partnership's secretariat role is undertaken by one of the local authority partners and was initially undertaken by BCKLWN before transferring to Breckland DC. Following staffing changes, the secretariat role has temporarily transferred to BCKLWN. Following several offers, a new local authority host will shortly be determined.
- 1.7 The partnership was initially chaired by BCKLWN's Chief Executive but the role is now shared with the Chief Executive for North Norfolk District Council.
- 1.8 Unlike other established partnerships that work across Norfolk such as No Homelessness in Norfolk and the Norfolk Waste Partnership, the NCCP has no dedicated officer resource to support it and to date, it has relied on the good will of partnership members to find capacity to support Partnership activities. It is believed that this is inhibiting impact of the NCCP and its ability to deliver its aims. A recent diagnostic carried out on behalf of the East of England Regional Climate Change Forum found that the Norfolk partnership was significantly less mature and had a greater amount of work to be carried out to achieve its aims than other partnerships across the East of England.
- 1.9 A co-funded partnership management post has been recently agreed at Norfolk Chief Executives. The new post will assist in driving forward activities across Norfolk, assist in sharing notable practice, help reduce duplication, help attract additional external funding to address climate change and help amplify the partnership's communications that encourage Norfolk's residents, businesses and community groups to tackle climate change.
- 1.10 A bid has been made for UK Innovate's Fast Followers fund for a post to support the partnership. External feedback received during dialogue with the funders highlighted the importance and value of collective action in tackling climate change.

2. Partnership overview

- 2.1 An update on the partnership was provided to Corporate Performance Panel in January 2023 and annual updates will be provided in the future.
- 2.2 The update highlighted a number of challenges in the initial years of the partnership broadly summarised as:
- Organisations were focused on Covid-19 response activities from February 2020 until summer 2022.
 - Local authorities had a range of positions in regard to climate change including adopting a climate emergency, specific net zero targets, strategy and action plan development, officer resources addressing climate change.
- 2.3 Meetings were predominantly held virtually until the first face to face meeting post Covid-19 was held in December 2022. This is likely to have constrained development activities due to difficulties in facilitating discussions.
- 2.4 An initial workplan had been developed to guide the partnership's discussions.
- 2.5 The work plan and terms of reference were reviewed in a series of workshops between December 2022 and January 2023.
- 2.6 Three new value-adding priorities for the Norfolk Climate Change Partnership working as a collective are agreed; those being:
- Energy Decarbonisation
 - Transport Decarbonisation
 - Support for the Retrofit of Heating Schemes
- 2.7 An outcome-focused Delivery Plan will be developed for these priorities.
- 2.8 Following this period of review and reflection, the NCCP seeks to refocus its role as a system leader to support sovereign organisations deliver locally by way of the whole of Norfolk's public bodies working collaboratively, or indeed in-part as and when appropriate.
- 2.9 Partner organisations are clear that to deliver results the NCCP needs to be more focused on the key value-added priorities; in particular those issues that have collective benefit for Norfolk as a whole, whilst not duplicating the effort or work carried out by other groups or individual authorities.
- 2.10 A co-funded partnership management post has been recently agreed at Norfolk Chief Executives. The new post will assist in driving forward activities across Norfolk, assist in sharing notable practice, help reduce duplication, help attract additional external funding to address climate change and help amplify the partnership's communications that encourage Norfolk's residents, businesses and community groups to tackle climate change.

3. Issues for the panel to consider

- 3.1 On the 21 February 2023, the Panel's Climate Change Informal Working Group agreed to request that the Panel consider the advantages and disadvantages of being part of the Partnership and consequences of withdrawal.
- 3.2 The Panel may find the following observations of use in considering the Informal Working Group's request.

Advantages

Climate change is too complex for an individual organisation to address. The range of duties, powers, resources and community leadership leverage within a partnership outweigh those of an individual organisation which ultimately impacts upon practical delivery and change at a community level.

Recent agreement by Norfolk Chief Executive's to jointly fund a post will enable NCCP to drive forward climate change initiatives collectively for Norfolk. Insight from the Mayors' Awards, business expo and similar activities across Norfolk indicates the economic impact and business expectations of community leaders. The partnership sends a strong signal on intentions to tackle climate change.

Access to Government grant funding. Some funding streams typically seek evidence of a partnership response. Applications from individual organisations are at risk of being ineligible for not meeting specific funding criteria.

Government grant funding can be competitive. A partnership submission is likely to score higher and carry more weight than that of an individual organisation. Partnership submissions also reduce the potential number of rival bids.

Literature describe partnerships as essential to ensure that climate change targets are met. Whilst countries come together at international COP events, local partnerships help to deliver at community level.

Once the partnership has matured qualities such as information sharing, networking and influencing, problem solving, resource pooling, integrated planning, etc help realise greater value by minimising duplication, abortive work, etc.

Disadvantages

Partners are at different places in respect to their responses to climate change. The pace of local change can be perceived to be hindered by involvement in a partnership. In recognition of a need to "reboot" the partnership, workshops were held over November 2022 and January 2023 to refocus and consider new governance.

Partnership meetings take place monthly and last approximately 1.5 hours. It could be argued that the time and related preparations could be focused on local activities and projects. However, this time could be more than expended on information gathering, bid writing, etc should the council pursue an independent path. This work is a duplication of effort especially on activities that could be undertaken by the partnership manager and the Fast Followers project or where learning could be readily obtained from partners. At a time of scarce financial resources and challenges it would be prudent to combine resources.

Consequences of withdrawal

Withdrawing from a partnership that has been chaired and administered by the BCKLWN risks significant reputational damage and sending mixed signals to the wider community regarding a key local, national and international concern. The council's climate change policy makes reference to acting "*as a community leader to encourage others to tackle climate change*". It also states: "*We will do this by working constructively with partners and stakeholders and by ensuring that in reaching properly balanced decisions, the full range of environmental aspects are considered over the short and long term.*"

Furthermore, withdrawal from the partnership would undermine the basis for declaring a climate emergency on the basis that it dilutes the council's commitment to make positive changes.

The council is a member of a number Norfolk collaborative partnerships including Norfolk Warm Homes, Norfolk Waste Partnership and No Homelessness in Norfolk. Withdrawal may trigger concerns amongst partners and key stakeholders about how committed the council is to collaborative working.

The council would be in direct competition with the remaining Norfolk Climate Change Partnership when seeking competitive grant funding.

BCKLWN is unable to solely address climate change challenges for the borough and would require input from other organisations, including partners of Norfolk Climate Change Partnership. Organisations need to prioritise resources and withdrawal may influence decision making.

All groups, teams, partnerships, etc move through lifecycles often referred to as forming, storming, norming, performing and ending when their purpose is completed or when change is required. The NCCP has recently reviewed its function and priorities and, following that reflection and learning, has a renewed shared focus. Whilst issues are acknowledged, withdrawal at this point may be premature given the partnership is at the point of improving its capacity.

The council's climate change policy states: *"The council will comply with all environmental and climate change legislation and statutory guidance and seek to follow best practice principles to fulfil its statutory environmental and climate change responsibilities."*

Withdrawal from the partnership would contradict specific climate change policy objectives:

6.1.1

Work with Government, the Norfolk Climate Change Partnership and partners to contribute to the achievement of the target for carbon dioxide reduction set out in the Climate Change Act 2008 and the Paris Agreement.

Develop plans and support projects with our partners and local communities to progressively address the causes and the impacts of climate change, according to our local priorities, securing benefit for our communities

Furthermore, the policy states:

10.1. To ensure it is effective, addressing climate change needs to be aligned with corporate aims, objectives and priorities. The council's approach to embedding climate change mitigation and adaptation is to create a culture that spreads best practice, identifies and communicates lessons learnt, and uses appropriate expertise

Withdrawal from a partnership seeking to address climate change may create a culture that hinders the achievement of the council's objectives.

It is the view of the Chief Exec and officers with responsibility for climate change that BCKLWN should continue to remain an active member of NCCP.

4. Corporate priorities

The approved Corporate Business Plan includes the following priority and objective:

Protecting and enhancing the environment including tackling climate change deliver on our commitment to be carbon neutral by 2035, or earlier, by implementing the council's carbon reduction strategy and encourage and collaborate with our partners, communities, and local businesses to reduce their environmental impact.

5. Financial implications

Many external funding programmes can be competitive, withdrawal would place the council in direct competition with the partnership.

6. Any other implications/risks

There is a risk of reputational damage arising from considerations to withdraw from partnership activities that seek to address climate change.

7. Equal opportunity considerations

None.

8. Environmental considerations

The Corporate Business Plan includes a priority of "Protecting and enhancing the environment including tackling climate change".

The Council adopted a change policy, strategy, and action plan in September 2021.

9. Consultation

Management Team, senior officers and portfolio holder.

10. Conclusion

That BCKLWN continue to remain an active member of the NCCP.

11. Background papers

None.

ENVIRONMENT AND COMMUNITY PANEL WORK PROGRAMME 2022/2023

DATE OF MEETING	TITLE	TYPE OF REPORT	LEAD OFFICER/ ATTENDEE	OBJECTIVES AND DESIRED OUTCOMES
7th June 2022	Appointment of Vice Chair for the Municipal Year	Operational		
	Appointments to Task Groups and Informal Working Groups	Operational	Democratic Services Officer	To appoint Members to the Task Groups and IWG's as appropriate
	Appointments to Outside Bodies	Operational	Democratic Services Officer	To ensure continued representation on the Outside Bodies
	Portfolio Holder Q&A Session			Questions to be submitted in advance of the meeting
	Cabinet Report Contaminated Land Strategy	Cabinet Report	Dave Robson	To consider the report and make any appropriate recommendations to Cabinet.
	Presentation from Water Management Alliance – Internal Drainage Boards for King's Lynn and Norfolk Rivers		Water Management Alliance	To receive an update on the work of the IDB
	Updated Terms of Reference of the Homelessness and Housing Delivery Task Group	Operational	Duncan Hall and Nikki Patton	Panel to consider amended Terms of Reference
	21/22 Review of the Councillor Community Grants Scheme	Monitoring	Debbie Ess	To provide feedback on the scheme.
19th July 2022 MEETING CANCELLED	Portfolio Holder Q&A Session			Questions to be submitted in advance of the meeting
	Presentation from Ely Drainage Boards on Internal Drainage Boards for East of Ouse, Polver and the Nar, Downham and Stow Bardolph, Littleport and		Representatives from Ely Drainage	To receive an update on the work of the IDBS

	Downham, Southery and District, Stringside and Stoke Ferry		Boards	
	Tourism Development Plan 2022-2026		Philip Eke	
	West Norfolk Investment Plan for Shared Prosperity Fund	Cabinet Report	Jemma Curtis	To consider the report and make any appropriate recommendations to Cabinet
	EXEMPT Cabinet Report – MRF Contract	Cabinet Report	Barry Brandford and Alexa Baker	To consider the report and make any appropriate recommendations to Cabinet.
6th September 2022	Portfolio Holder Q&A Session			Questions to be submitted in advance of the meeting
	Update Reports from Members on Outside Bodies nominated by the Environment and Community Panel	Annual Updates		To receive updates on the work of Outside Bodies
	Tourism Development Plan 2022-2026		Philip Eke	
1st November 2022	LGA Coastal SIG – Motion for the Ocean	As requested by Councillor Devereux	LGA Coastal SIG	To receive information.
	Cabinet Report – Kasset	Cabinet Report	H Howell and N Gromett	To consider the report and make any appropriate recommendations to Cabinet
	EXEMPT - Cabinet Report – NEWS Contract	Cabinet Report	B Brandford	To consider the report and make any appropriate recommendations to Cabinet.
3rd January 2023	Rural Prosperity Fund	Future Cabinet Report	D Hall and N Cooper	To consider the report and make any appropriate recommendations to Cabinet.

	Update on the work of King's Lynn Conservancy Board	As requested by the Panel	Representatives from the Conservancy Board	To receive an update on the work of the Conservancy Board.
	Update on the operation of the Homelessness and Housing Delivery Task Group	Requested by Members of the Task Group	Update from Task Group Members	To receive an update on the operation of the Task Group
2nd February 2023 – Additional Meeting	Cabinet Report – Local Authority Housing Fund	Cabinet Report	D Hall	To consider the report and make any appropriate recommendations to Cabinet.
21st February 2023	Roadmap for the National Flood and Coastal Erosion Risk Management Strategy for England	Request from Councillor Devereux	Update from the Environment Agency	Representatives from the Environment Agency will be attending the meeting.
	Presentation from Ely Drainage Boards on Internal Drainage Boards for East of Ouse, Polver and the Nar, Downham and Stow Bardolph, Littleport and Downham, Southery and District, Stringside and Stoke Ferry		Representatives from Ely Drainage Boards	To receive an update on the work of the IDBS
4th April 2023	Update from Borough Council's representative on King's Lynn Football Club	Outside Body update	Council's representative	To receive an update.
	Norfolk Climate Change Partnership	Referral from the Climate Change Informal Working Group	Ged Greaves	The Informal Working Group have requested the Panel consider the advantages and disadvantages of being part of the partnership and any consequences of withdrawing from the Partnership.
	EXEMPT – Cabinet Report – Car Parking Operations	Cabinet Report	M Chisholm	To consider the report and

				make any appropriate recommendations to Cabinet. Members of the Corporate Performance Panel to be invited to the meeting for this item.
--	--	--	--	---

To be scheduled

- Gayton Road Cemetery – to come back once alternative locations had been identified.
- Peat Bogs and CO2 emissions
- Together for Rivers Campaign
- Wild East Nature Recovery Programme
- Seals and Flying Rings – update from Friends of Horsey Seals
- Alive West Norfolk Full Year Update – June/July 2023
- Wash Barrier Proposal
- Anglian Water and Water Extraction
- Opportunities for Young People – Employment and Aspiration

FORWARD DECISIONS LIST

Date of meeting	Report title	Key or Non Key Decision	Decision Maker	Cabinet Member and Lead Officer	List of Background Papers	Public or Private Meeting
18 April 2023	Asset Management – Land and Property - Nar Ouse Report and NHS ICB	Key	Cabinet	Property Exec Dir – O Judges		Private - Contains exempt Information under para 3 – information relating to the business affairs of any person (including the authority)
	Southgates Regeneration Area Development Brief and Next Steps	Key	Council	Development and Regeneration Asst Dir – D Hall		Public
	Towns Fund Local Assurance Framework	Non	Cabinet	Business Culture & Heritage Asst Director – D Hall		Public
22	Members ICT	Non	Cabinet	Corporate Asst Dir – M Drewery		Public
	Notice of Motion 16/22 – Peer Review	Non	Cabinet	Leader Chief Executive		Public
	Parking Operations – Back Office Operations	Non	Cabinet	Corporate Asst Director – M Chisholm		Private Contains exempt Information under para 3 – information relating to the business affairs of any person (including the authority)

Date of meeting	Report title	Key or Non Key Decision	Decision Maker	Cabinet Member and Lead Officer	List of Background Papers	Public or Private Meeting
20 June 2023	Assets of Community Value	Non	Council	Leader Monitoring Officer		Public
	5 Year Mart Agreement	Non	Cabinet	Business Culture & Heritage Exec Dir – G Hall		Private - Contains exempt Information under para 3 – information relating to the business affairs of any person (including the authority)
	Staff Pay Award 2023/24	Key	Council	Leader Asst Dir – B Box		Public
23	Members Allowances	Key	Council	Leader Monitoring Officer		Public
	Alive West Norfolk Fees and Charges	Non	Cabinet	People and Communities Alive West Norfolk		Public
	Southend Road Hunstanton	Key	Cabinet	Development and Regeneration Asst Dir – D Ousby		Public
	CIL Report- application for Docking Pavilion Refurb	Non	Cabinet	Regeneration & Development Asst Dir S Ashworth		Public
	Officer Major Project Board Terms of Reference	Non	Cabinet	Asst Dir – A Baker		Public

Date of meeting	Report title	Key or Non Key Decision	Decision Maker	Cabinet Member and Lead Officer	List of Background Papers	Public or Private Meeting
1 August 2023	West Winch Collaboration Agreement	Non	Cabinet	Development and Regeneration Exec Dir – G Hall		Public

Date of meeting	Report title	Key or Non Key Decision	Decision Maker	Cabinet Member and Lead Officer	List of Background Papers	Public or Private Meeting
26 September 2023	Overnight Campervan parking in Hunstanton	Non	Cabinet	Leader Asst Director – M Chisholm		Public

Date of meeting	Report title	Key or Non Key Decision	Decision Maker	Cabinet Member and Lead Officer	List of Background Papers	Public or Private Meeting
31 October 2023						

Date of meeting	Report title	Key or Non Key Decision	Decision Maker	Cabinet Member and Lead Officer	List of Background Papers	Public or Private Meeting
5 December 2023						

Date of meeting	Report title	Key or Non Key Decision	Decision Maker	Cabinet Member and Lead Officer	List of Background Papers	Public or Private Meeting
15 January 2024						

Date of meeting	Report title	Key or Non Key Decision	Decision Maker	Cabinet Member and Lead Officer	List of Background Papers	Public or Private Meeting
6 February 2024						

Date of meeting	Report title	Key or Non Key Decision	Decision Maker	Cabinet Member and Lead Officer	List of Background Papers	Public or Private Meeting
5 March 2024						

Date of meeting	Report title	Key or Non Key Decision	Decision Maker	Cabinet Member and Lead Officer	List of Background Papers	Public or Private Meeting
23 April 2024						

Items to be scheduled

	Notice of Motion 7-21 – Councillor Kemp – Equalities	Non	Council	Leader Asst Dir B Box		Public
	Procurement Strategy	Non	Cabinet	Finance Asst Dir – D Ousby		Public
	Review of Planning Scheme of Delegation (summer 23)	Non	Council	Development and Regeneration Asst Dir – S Ashworth		Public
25	Lynnsport One (summer 23)	Key	Council	Regeneration & Development Asst Dir Companies & Housing Delivery – D Ousby		Public
	Redundancy Policy	Non	Council	Leader Exec Dir – D Gates		Public
	Custom and Self Build Site – Stoke Ferry	Non	Cabinet	Regeneration and Development Assistant Director - D Hall		Public

Document is Restricted

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

Document is Restricted